

AStA Universität Paderborn - Warburger Str. 100 - 33098 Paderborn

48. Studierendenparlament der Universität Paderborn  
Warburger Str. 100  
33098 Paderborn  
Deutschland

Datum  
27.08.2020

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## Tätigkeitsbericht Referat Internationales

Sehr geehrte Parlamentarierinnen und Kommilitoninnen,  
Im Folgenden möchte ich Ihnen meine Tätigkeiten des letzten Monats vorstellen.

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### ➤ Office Hours:

Office hours with appointments (until all shut down due to Coronavirus, happening online where possible and meeting where necessary) to solve the problems of international students and to facilitate them in various ways. Every student is welcome no matter German or international to avail support regarding any problems or information or coordination needed. Gather all problems in these hours, and work on solving them the whole week. However, available on call and via e-mail and still providing services.

### ➤ Webinars:

Took place the series of webinars for WS-20-21 in collaboration with international office and concerned Professors for new incoming international students of WS-20-21, guiding

them how to initiate in Germany and making them aware of initial problems which they might face and solving them.

➤ Buddy Program:

Running the Buddy program for international students for WS-20-21 (apart from exchange students). These students started arriving and would start the session from winter semester 20-21. A big group of volunteers are collected and attached to every new incoming international students. These buddies are trained to entertain the new incoming and given support in every case of special problem.

➤ Policies for international students for coming winter semester:

Sorting out policies for new incoming students for the upcoming semester. Related to O-Phase, matriculation and entrance & settlement in Germany.

➤ Accommodation:

Still in process of resolving problems related to accommodations.

➤ Miscellaneous:

Many other things including issuing certificates and other letters to scholarship holders and other types of students and coordinating among partner organizations.

Freundliche Grüße ,

**Azharuddin Kazi**  
**Referent für Internationales**  
**AStA Uni Paderborn**