

GUIDELINE

FOR THE ACCREDITATION OF STUDENT INITIATIVES

Provided by the
Satzungsausschuss of the
Student Parliament.

As of 2023

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The following points are intended to provide a guideline for possible statutes. This guideline is to be understood as supplementary to the model statutes. Therefore, general provisions that can be found in the model statutes must still be taken into account.

- The purpose of the initiative must be explained.
- The name of the initiative must be clearly distinguishable from previously existing groups.
- The initiative is legally neither party-politically nor confessionally bound.
- The initiative must fulfill at least one of the tasks according to §53 (2) HSG.
- The initiative must form a board, which is elected at the members' meeting.
- A report of operations must be submitted annually. The currently valid form and deadlines of the FHO (§33, §34) must be observed.
- If the initiative is at the same time a registered association (Verein) and in particular non-profit in the legal sense, the initiative can receive funds from the student body. In this case, it must be clearly explained in the report of operations to what extent the funds of the student body were used for the fulfillment of the tasks according to §53 (2) HSG.
- Any membership fee must be appropriate to the tasks and must not specifically exclude students.
- All members must work without compensation.
- Contributions from third parties may only be accepted if the actual purpose of the initiative is not impaired by side agreements.
- If a membership fee is charged, financial auditors are to be elected at the members' meeting.
- The members' meeting has a quorum if the invitation was sent out in due form and time and at least x% are present (x should normally be at least 25 and is to be chosen in such a way that any abuse is prevented).
- Protocols of the board meetings as well as of the members' meetings have to be made and saved according to the general obligation to keep them. Upon request, the public protocols must be handed over to the members of the initiative and also to the bodies of the student body.